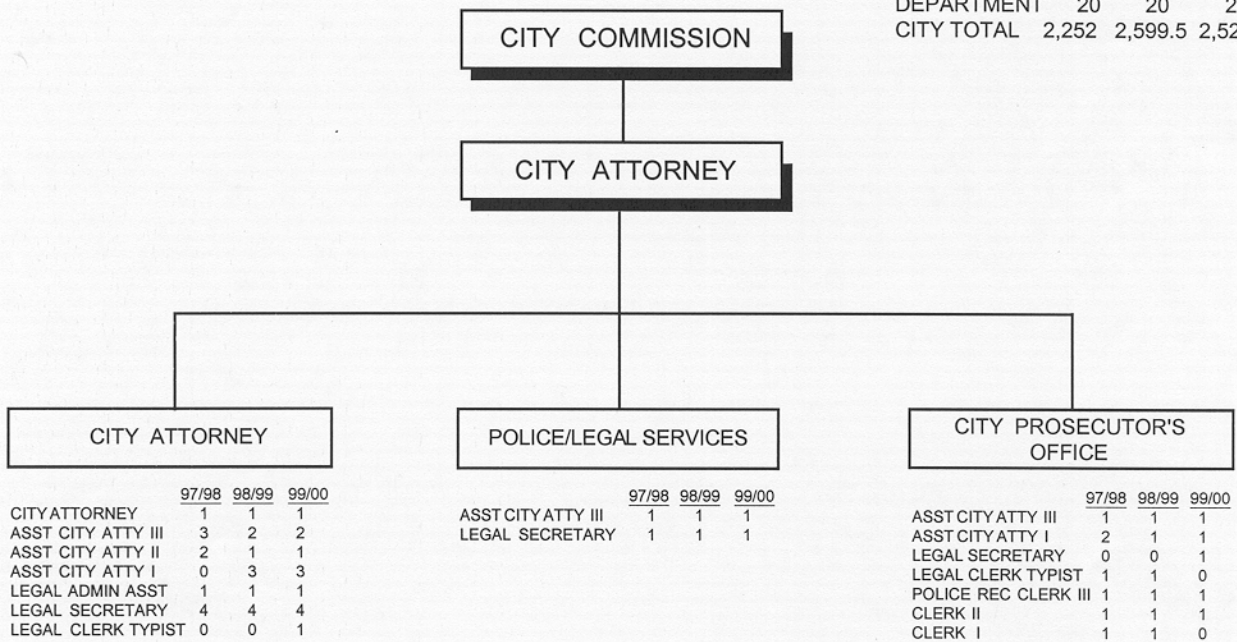


# **ORGANIZATION PLAN** **CITY ATTORNEY**

## TOTAL FULL - TIME EQUIVALENTS

	<u>97/98</u>	<u>98/99</u>	<u>99/00</u>
DEPARTMENT	20	20	20
CITY TOTAL	2,252	2,599.5	2,524.7



## CITY ATTORNEY'S OFFICE

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### **MISSION**

Provide professional legal services and legal counsel to the City Commission, to all City departments, to municipal officials and to various City advisory boards.

### **FY 1999/2000 GOALS AND OBJECTIVES**

<b><u>DIVISIONS</u></b>	City Attorney, City Prosecutor's Office & Police Legal Advisor	FY 1997/1998 <u>Actuals</u>	FY 1998/1999 <u>Estimated</u>	FY 1999/2000 <u>Adopted</u>
Total Budget		\$1,542,579	\$1,594,105	\$1,658,718
Total FTE's		20	20	20

1. Goal: Provide professional legal services and legal counsel to the City Commission, to all City departments, to municipal officials and to various City Advisory boards.

- Objectives:
- a. Advise and assist City staff and the City Commission on various legal issues in order to protect the interests of the City, to minimize future legal problems and to ensure compliance with City, State and Federal laws.
  - b. Prosecute violations of City ordinances, act as trial and appellate counsel in litigation matters in which the City is a plaintiff or defendant.
  - c. Prosecute forfeiture actions and generate revenues for the Forfeiture Confiscation Trust Fund.
  - d. Advise police personnel on legal matters which affect the provision of services related to enforcement of City, State and Federal laws.
  - e. Participate in continuing legal education programs and in available forums for legal information in order to be informed on all current developments in the law pertaining to municipal government.

	<b><u>FY 1997/1998</u></b> <b><u>Actual</u></b>	<b><u>FY 1998/1999</u></b> <b><u>Orig. Budget</u></b>	<b><u>FY 1998/1999</u></b> <b><u>Est. Actual</u></b>	<b><u>FY 1999/2000</u></b> <b><u>Adopted</u></b>
<b><u>General Fund</u></b>				
<b>Revenues</b>				
Charges for Service	\$ 5,685	0	0	0
Fines & Forfeitures	23,540	17,000	88,857	24,500
Miscellaneous Revenues	101,526	75,300	76,452	70,200
<i>Total</i>	<u>\$ 130,751</u>	<u>92,300</u>	<u>165,309</u>	<u>94,700</u>

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**CITY ATTORNEY'S OFFICE**

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	<b>FY 1997/1998</b>	<b>FY 1998/1999</b>	<b>FY 1998/1999</b>	<b>FY 1999/2000</b>
	<b>Actual</b>	<b>Orig. Budget</b>	<b>Est. Actual</b>	<b>Adopted</b>
<b>Expenditures</b>				
Salaries & Wages	\$ 1,066,296	1,030,150	1,032,195	1,061,026
Fringe Benefits	267,414	274,186	263,027	316,001
Services/Materials	191,257	228,430	229,540	236,797
Other Operating Expenses	15,586	17,020	17,534	39,794
Capital Outlay	2,025	56,746	51,808	5,100
<i>Total</i>	<u>\$ 1,542,578</u>	<u>1,606,532</u>	<u>1,594,104</u>	<u>1,658,718</u>